

FACT EC Meeting Minutes – June 4, 2026

- **Attendance:** Michael Mays, Paul Hornsby, Daniel Barnett and Linda Powers

The Executive Committee focused on reviewing financial updates and planning for upcoming board meetings. The group discussed PAC donations, with Lori reporting that over \$6,000 had been raised through online donations and additional checks, bringing them close to their \$10,000 goal. Michael shared feedback from Bruce regarding Form 843, which only needed minor adjustments to item 5 regarding the type of return form. The board approved the May 14th meeting minutes with a correction to replace "Amy" with "Lori" in one bullet point. Lori provided updates on planning for the in-person meeting scheduled for August 7-8, including hotel arrangements and timing around the TALCB board meeting on August 7th, which Martha Gayle confirmed would end before noon. The group also discussed sending out meeting notices well in advance and using Outlook calendar invites for better accessibility. Paul noted he would be on vacation for the next board meeting, and the group confirmed the meeting would be held from 10-11:30 AM.

Financials: Daniel Barnett give an update to the financials as of May 31, 2026. Paul Hornsby updated the EC on FACT PAC Donations.

Next Steps:

Lori

[Send updated financials \(including detailed year-to-date PAC donations, broken down by event and source\) to Paul and the group, with priority to Paul before his vacation.](#)

- [Update May 14th meeting minutes to replace "Amy" with "Lori" in the action item regarding follow-up with Bruce.](#)
- [Send revised agenda and meeting packet to Michael for review before next meeting.](#)
- [Obtain and share details \(time, location, building, room\) for the August 7th TALCB meeting and coordinate dinner arrangements for that evening.](#)
- [At next week's board meeting, poll board members for attendance at the August in-person meeting to determine hotel room block needs.](#)
- [Ensure future tax filing extensions and related documentation are overseen by her office and that copies/notifications are sent to the board for transparency.](#)
- [Send meeting notices/invites for upcoming meetings \(including virtual and in-person\) well in advance and consider both email and Outlook calendar invites for maximum reach.](#)

Michael

- [File Form 843 with the IRS after confirming correct address and submission method with Bruce; consider sending certified mail and check for any required login/account details with Bruce.](#)
- [Reach out to Martha Gayle \(or confirm with Linda\) to get more details on the expected duration of the TALCB meeting for planning purposes.](#)
- [Review minutes from last board meeting to ensure no outstanding items are missed for the upcoming board agenda.](#)

Meeting Minutes and Agenda Review

The group approved the May 14th meeting minutes with a correction to replace "Amy" with "Lori" in the first bullet point on page 2. The team then decided to skip the legislative update item from the agenda, as it was intended for next week's board meeting instead. The conversation ended with plans to review the treasurer's report and financial position statement, though the detailed discussion of these items was not captured in the transcript.

PAC Donations and Financial Updates

The team discussed updates on PAC donations, with Lori reporting that they collected \$6,000 through online donations over 2-3 months and an additional \$2,000 in checks, bringing them close to their \$10,000 goal. Paul requested a detailed report showing donations from the Austin chapter meeting, which Lori agreed to provide, noting that Lynn would reconcile the financials and pull reports during the monthly reconciliation process. Michael provided an update on tax form corrections, explaining that Bruce had reviewed the form and only required a minor change to item 5, and the team discussed the proper submission process for the form, deciding to send it both online and by certified mail to ensure proper filing.

August In-Person Meeting Planning

The team discussed plans for an upcoming in-person meeting on August 7th at TALCB, with the board meeting scheduled from 10-11:30 AM and potentially running over 30 minutes. Lori will create a save-the-date flyer and get a show of hands at next week's meeting to gauge attendance and determine if the current 10-room hotel block is sufficient. The group also discussed sending meeting notices well in advance, with Michael suggesting Outlook calendar invites as a preferred method to ensure everyone can receive and track the invitations.